

Scope of Use

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use, limitations of staff, or with this policy.

Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property. However, the Superintendent or designee may consider allowing use to a group that remedies damage to District property that was caused by the group.

Note: See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

Nonprofit Fund-Raising

The District shall permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use, staff limitations, or with this policy.

For-Profit Use

The District shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use, staff limitations, or with this policy.

Scheduling

Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent or designee shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

Approval of Use

The athletic director is authorized to approve use of District athletic facilities by other schools for competitions.

The chief financial officer is authorized to approve all other use of any District facility.

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

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Exception	<p>Unless otherwise posted, no approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the tennis courts, when the facilities are not in use by the District or for a scheduled nonschool purpose.</p> <p>However, large groups and formal teams wishing to use unlocked facilities on a regular basis must submit a request to the chief financial officer and receive prior approval before using any unlocked facility. Access to these facilities shall be denied for violation of the law or abuse of District property.</p>
Emergency Use	<p>In case of emergencies or disasters, the Superintendent or designee may authorize the use of school facilities by civil defense, health, or emergency service authorities.</p>
Repeated Use	<p>District facilities shall not be used as the permanent location for non-District or non-District-affiliated groups.</p>
Use Agreement	<p>Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.</p>
Fees for Use	<p>Nonschool users shall be charged a fee for the use of designated facilities.</p> <p>The Superintendent or designee shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services.</p>
Exceptions	<p>Fees shall not be charged when school buildings are used for:</p> <ol style="list-style-type: none">1. Public meetings sponsored by state or local governmental agencies;2. Meetings of District employee professional organizations; [see DGA]3. Activities of groups that are completely made up of District students and when the facility to be used is otherwise open; or4. Activities of nonprofit groups that provide scholarship funds to District students.
Required Conduct	<p>Persons or groups using school facilities shall:</p>

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1. Conduct business in an orderly manner.
2. Abide by all laws and policies, including but not limited to, those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property. [See GKA]
3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.

All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.