

SEGUIN INDEPENDENT SCHOOL DISTRICT
Contract for Services Other Than Construction

The following contract is entered into between Seguin Independent School District, hereinafter referred to as SISD, and _____, hereinafter referred to as Contractor.

ARTICLE 1. SERVICES

1. Ongoing Services

The Contractor shall provide those services listed in Attachment A. The contractor is not and will not be considered an employee of the District.

ARTICLE 2. COMPENSATION TO CONTRACTOR

2. Fee Basis

The compensation for services under the terms of this contract is described in Attachment B. Payment is processed at Net 30 Terms.

ARTICLE 3. TERM

3. Term

The term of this Agreement shall be for the following specific dates

Start Date: _____ End Date: _____

This agreement does not provide contract rights under Chapter 21 of the Texas Education Code.

ARTICLE 4. AUTHORITY

4. AUTHORITY OF PARTIES

The Superintendent or the Chief Financial Officer of the SISD is the designated representative to administer and sign this Agreement.

ARTICLE 5. ADDITIONAL PROVISIONS

5.1 Compensation In Event Of Termination

In the event of termination not the fault of the Contractor, the Contractor shall be paid its compensation for services performed to the date of termination, including reimbursable expenses as set forth elsewhere in this Agreement.

5.2 Miscellaneous Provisions Of Agreement

5.2.1 Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the County of Guadalupe.

5.2.2 Extent Of Agreement

This Agreement represents the entire Agreement between SISD and the Contractor and supersedes all prior negotiations or agreements, either written or oral. This Agreement may be amended only by written instrument, and signed by both SISD and the Contractor.

Seguin Independent School District:

By: _____

Name: _____

Title: _____

Date: _____

Department Approval:

By: _____

Name: _____

Budget: _____

Contractor:

By: _____

Name: _____

Title: _____

Date: _____

SSN or EIN: _____

(Note: No payment will be made unless SSN or EIN provided on IRS form W-9.)

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Attachment A
Description of Services to be rendered by Contractor

Services to be rendered by Contractor to SISD are as follows (include all reports / documents to be completed and provided to SISD by Contractor):

Attachment B
Fees for Services to be rendered by Contractor

Vendor invoices must include an invoice number, invoice date, description of services rendered, unit price, invoice total and purchase order number printed on each invoice. Payment is processed at Net 30 terms.

Fee for services will be based upon the following:

\$ _____ per (Choose one) Hour Day (Eight (8) hour day) Month Year

or Other Terms: _____

There will will not, be a maximum fee for the term of this contract. If a maximum fee has been agreed to, this maximum fee is \$ _____.

Contractor will will not, be reimbursed for other costs incurred. If contractor is to be reimbursed they will be reimbursed for the following expenses at the following rates:

- _____ Mileage - at district employee reimbursed rate
- _____ Fares: Air, bus, etc.- Actual cost
- _____ Lease Vehicles - Actual cost
- _____ Lodging - Actual cost, not to exceed Standard Rate allowed by State of Texas
- _____ Meals - at actual cost, but not to exceed District's per diem allowance
- _____ Other - Please describe below the expense and method of calculating reimbursement

<u>Description</u>	<u>Method of Calculating Reimbursement</u>
_____	_____
_____	_____