

**Seguin ISD Board Briefs**  
**Regular Meeting of Feb. 27, 2018**  
**(Please note that these are not official meeting minutes)**

A Regular Meeting of the Seguin ISD Board of Trustees was held February 27, 2018, beginning at 6:30 p.m. in the Board Room, 1221 E. Kingsbury, Seguin, Texas.

1. Call to Order—6:30 p.m., all board members present except Mr. Flores. He arrived at 6:32 p.m.

A. Announcement that this meeting of the Seguin Independent School District has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

B. Pledges to the United States flag, Texas flag and moment of silence.  
The pledges were led by Mrs. Thomas-Jimenez.

C. Superintendent Announcements

Dr. Gutierrez provided an update on recent and upcoming events and good news from around the district.

D. Board Member Reports

Mr. John Holt attended the SHS Cheer squad at NCA Nationals in Dallas, the Powerlifting Meet, the Wizard of Oz, two student letter of intent signings (Enloe, Wilke), Gold Battalion Booster Club at Seguin High School, Midwinter Band Concert, Denim & Diamonds, soccer, baseball and basketball games.

Mrs. Barbara Effenberger noted that she attended the MASBA Conference in San Antonio, Denim & Diamonds and the Wizard of Oz.

Mrs. Cinde Thomas-Jimenez attended Denim & Diamonds, the Wizard of Oz, fourth graders at Jefferson and the Band Midwinter Concert.

Mr. Carl Jenkins attended the Wizard of Oz production at the PAC.

Mrs. Elaina Reihl attended several events and encouraged individuals to support the DI fundraiser.

Mr. Flores noted that he attended the quarterly budget meeting with Mr. Amador and Mrs. Reihl and the MASBA Conference and Hispanic Chamber Awards Banquet.

2. Recognition/Campus Presentations

A. Campus Recognition Presentations

The Weinert Elementary School Choir sang two musical arrangements.

B. Recognition of Seguin ISD - Matador Award of Excellence (Second Quarter: December, January, February)

Dot Whitman, associate superintendent of administrative services, noted the following employees as recipients of the award: Michael Ganson, Maintenance; Celeste DeLaCruz, Patlan Elementary; Brenda Hernandez, Food Service (Barnes MS) and Lupita Chapa, Transportation.

3. Audience with the Board--none

The Seguin ISD Board of Trustees designates a time for audience participation at the beginning of each meeting to hear persons who desire to make comments. In accordance with Board Policy BED(Local):

- A. those wishing to speak shall sign up before the meeting begins stating the concern or noting the agenda item they wish to address;
- B. audience participation is limited to five minutes;
- C. audience of more than five persons shall appoint a representative; and
- D. the Board shall not deliberate any subject that is not on the posted agenda.

4. Reports/Information Items:

A. Seguin ISD Transportation Initiative to Improve Student Ridership Safety and Operations

Transportation Department staff and a representative from Zonar talked about the highlights of this initiative that includes real time GPS tracking, instantaneous bus diagnostics and the ability to know which students are on each bus through a card system. The Z Pass rollout will begin with a pilot program at Ball ECC.

B. School Safety and Security Report

Kirsten Legore, executive director of student services, presented an overview on the many initiatives and programs related to student and staff safety in Seguin ISD schools. Of note is a planned Safety Symposium on April 21.

C. Notify the Commissioner of Education of the Board's Intent to Vote on the Adoption of the Proposed District of Innovation Plan

Jason Schmidt, assistant superintendent of learning and leadership services, noted that as part of the District of Innovation timeline the district is required to notify TEA that the board is considering adopting a District of Innovation plan at the March 27 board meeting.

D. Present Preliminary Findings to the Board of Trustees on the Week-Long Visit (Feb. 5-9, 2018) by the Texas Education Agency (TEA) as a Result of the 2017 Performance-Based Monitoring Analysis System (PBMAS)

Jason Schmidt presented information shared a summary of TEA's District visit in February. Programs reviewed during the visit were Special Education, Bilingual/ESL and CTE programs.

E. Seguin ISD 2017-2018 Annual Staffing Report

Dot Whitman presented summary reports for campus, district findings and explained that the report contains a summary report on hiring demographic data.

5. Consent Agenda Items - Consider and Possible Approval Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

The following were approved unanimously:

- A. Approval of Board Minutes; Public Hearing - January 23, 2018 and Regular Meeting January 23, 2018
- B. Approval of Tax Collection Reports for January 2018
- C. Approval of Proposed Budget Amendments and Financial Statements for January 2018
- D. Approval of Donations Received January 2018
- E. Seguin ISD Resolution - Reduction of Services Due to Inclement Weather
- F. Request for Waivers
- G. Request for Professional Development Waiver
- H. Approval of Technology Department Internet Access Services (RFP #: 18-06)
- I. Approval of Technology Department Leased Lit Fiber Service (RFP #: 18-07)

6. Action Items

- A. Approval to Negotiate a Memorandum of Understanding with Texas Christian University and the Let's Inspire Innovation 'N Kids ("TCU-LiiNK) Project  
Pete Silvius, director of the whole child, presented details on the LiiNK program which will be piloted in and then expanded throughout the district's elementary schools. The program features four 15 minute unstructured recess breaks that studies show result in better student engagement, achievement and behavior. Approved unanimously.
- B. First Reading for Consideration or Approval of Local District Update (LDU)- EHBB, FEC, FEF, FM, FMG  
Dr. Guadalupe Gorordo, assistant superintendent of policy, compliance and special projects, shared information on the local policies. These first reading policies were approved unanimously.
- C. Second Reading and Approval of Local District Update (LDU) to Amended Board Policy CE (LOCAL)

Tony Hillberg, assistant superintendent of business services, presented information on the second reading of this policy as it relates to fund balance. He noted two options were available for considerations. Exhibit 1, proposal A was approved unanimously.

- D. Second Reading and Approval of Amended Board Policy CO(LOCAL), extracted from Texas Association of School Boards (TASB) Policy Update 109  
Mr. Hillberg presented wording for the formal policy which includes TASB recommendations. Approved unanimously.
  - E. Approval of Student Services Department Architectural and Engineering Design Services (RFQ #: 18-05)  
Mr. Hillberg noted that this will be a QZAB qualifying funding source. Mr. Holt said that fencing and covered walkways are important for students, especially those in middle school portable buildings. Approved unanimously.
  - F. Approval of District-Wide Third Party Administrator Services (TPA) for the Seguin ISD Section 125 Administration (RFQ #: 18-04)  
Mr. Hillberg said that the third party administrator oversees voluntary insurance services for employees with the exception of medical. Four firms submitted proposals. The contract with U.S. Employee Benefits Services Group was approved unanimously.
  - G. Personnel Action Professional Employees  
Mrs. Whitman noted three resignations and no elections for professional hires. Approved unanimously.
7. Closed Session: Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act
- A. Pursuant to Texas Government Code Section §§ 551.071, 551.074, 551.129  
Consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items.
  - B. Pursuant to Texas Government Code Section § 551.074 - Discuss personnel matters, including appointment, employment, evaluation, reassignment, duties, discipline or dismissal of employee(s).
8. Reconvene to Open Meeting, the Board will take appropriate action on items, if necessary, as discussed in Closed Session
- A. Possible action on professional personnel, including appointment, employment, evaluation, assignment, duties, discipline or dismissal of employee(s).
  - B. Board comments and requests.  
Mr. Holt said that logo use across the district needs to be standardized and approved logos must be trademarked.
9. Adjourn  
The board unanimously approved adjournment at 9 p.m.